

**SANBORN REGIONAL SCHOOL BOARD  
MEETING MINUTES**

**April 1, 2020**

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A virtual meeting (via Zoom) of the Sanborn Regional School Board was held on Wednesday, April 1, 2020. The meeting was called to order at 4:03 p.m. by Sanborn Regional School District Clerk, Phyllis Kennedy. The following were recorded as present:

**SRSD SCHOOL BOARD MEMBERS:**

Jim Baker  
Peter Broderick  
Dr. Pamela Brown  
Dawn Dutton  
Jamie Fitzpatrick  
Larry Heath  
Tammy Mahoney

**ADMINISTRATORS:**

Thomas Ambrose, Superintendent  
Matthew Angell, Business Administrator

1. **CALL TO ORDER** at 4:05 PM by District Clerk, Phyllis Kennedy, with the Pledge of Allegiance followed by Superintendent Ambrose who prefaced reading, "[A Checklist to Ensure Meetings are Compliant With The Right-to-Know Law During The State of Emergency](#)", by saying that typically the school Board Chair would read this checklist but because the board has not yet elected a Chair, I will read it.

The District Clerk conducted a Roll Call attendance asking each participant to identify their remote location and also identify who may or may not be at the location with them. All members responded to the Roll Call attendance.

2. **ELECTION OF OFFICERS-** the District Clerk asked for a Motion to nominate a Board Chairperson. **A Motion was made by Mr. Fitzpatrick to nominate Mr. Baker as Chairperson, seconded by Dr. Brown.**

No discussion

**Roll Call Vote: All in Favor**

Mr. Baker thanked everyone and acknowledged Peter Broderick's leadership as Chairperson over the past three years, saying he has negotiated us through a lot of complicated stuff and I just want to recognize that and thank Pete for that hard work.

**Dr. Brown made a Motion to nominate Tammy Mahoney as Vice Chairperson, seconded by Mr. Baker.**

No discussion

**Roll Call Vote: All in Favor**

Mr. Baker thanked Dr. Brown for service as Vice Chair saying, Pam led the fight for a lot of early discussion on academic outcomes and I want to recognize her for that. Thank You Pam.

**Motion made by Ms. Mahoney to nominate Phyllis Kennedy as School District Clerk, seconded by Mr. Fitzpatrick.**

No discussion.

**Roll Call Vote: All in Favor**

**Motion made by Mr. Baker to nominate Phyllis Kennedy as School District Treasurer, seconded by Ms. Dutton.**

No discussion.

**Roll Call Vote: All in Favor**

**Dr. Brown moved that we continue with the salary for the position if adequate, seconded by Mr. Baker.**

**Roll Call Vote: All in Favor**

3. **ACTION ON MINUTES: Review of Public Minutes of [3-4-20](#) and [3-16-20](#).**

**Mr. Baker asked for a Motion to approve the Minutes of March 4, 2020, moved by Dr. Brown and seconded by Ms. Mahoney.**

Dr. Brown asked that under 7.2 (Policies), the Minutes clarify that Ms. Alessio suggested that policy GBEAB be tabled until further legal research can be done and that the word *Tabled* be

written next to the policy. Dr. Brown also asked that the Minutes reflect that policy JLDBB will become effective on July 1st, 2020.

**Mr. Baker asked for a Motion to approve the Minutes of March 4, 2020, as amended. Motion moved by Mr. Fitzpatrick and seconded by Ms. Mahoney.**

**Roll Call Vote: All in Favor with Amendments**

**Mr. Baker asked for a Motion to approve the Minutes of March 16, 2020, moved by Dr. Brown and seconded by Ms. Mahoney.**

Ms. Dutton noted that Ms. Alessio's name was still in the heading as a board member and her name was missing and this needs correction.

**Mr. Baker asked for a Motion to approve the Minutes of March 16, 2020, as amended. Motion moved by Dr. Brown and seconded by Ms. Mahoney.**

**Roll Call Vote: All in Favor with Amendments**

4. **COMMUNICATIONS**

4.1 Distribution of Manifest Documents-Superintendent noted that the Mr. Angell sent those electronically for Board Members to review and sign.

4.2 Nominations- Superintendent noted that staffing lists are in Board files on the Drive.

**Dr. Brown made a Motion to accept the nomination of Renee Moran for ELA Interventionist for \$38, 393. Motion seconded by Mr. Baker.**

No discussion

**Roll Call Vote: All in Favor**

**Mr. Fitzpatrick made a Motion to move to accept the entire list of staff nominations. Motion seconded by Ms Mahoney.**

No discussion

**Roll Call Vote: All in Favor**

- 4.3 Resignations-**Dr. Brown moved that we accept the resignations of Lea Perkins, Heather Bell, Stockton MacInnis and Katherine Graham. Motion seconded by Ms. Mahoney.**

No discussion

**Roll Call Vote: All in Favor with Amendments.**

- 4.4 Superintendent's Report-Mr. Ambrose reported the following:

**High School (Submitted by Brian Stack):**

Sanborn Regional High School has developed a comprehensive set of remote learning expectations for students and staff which can be viewed on the school's website. The school started with a model that offered five days of "live" instruction to students, but it will now be scaled back to four days each week to allow students and staff independent and flexible work time on Wednesdays. The school has been averaging 96% attendance by students in remote learning classes. Mr. Stack, Mr. Krzyzanowski, and Mr. Dawson have been meeting (virtually) twice a week with 25+ area NH high school principals to troubleshoot and problem-solve remote learning issues that have come up in neighboring communities. Principals have been sharing ideas with each other as well as "stealing" ideas for each other in an effort to better support all students. The school has greatly increased its communication with students and families, providing daily newsletter updates and staff-produced videos (some of which have a high entertainment value, designed to boost morale in the community).

**Middle School**

Sanborn Regional Middle School is very proud of the work that our educators have done in quickly responding to New Hampshire's move to remote learning. We are equally appreciative of the efforts of families in Kingston and Newton, balancing the demands of school with addressing the needs of loved ones during this pandemic.

We have created a MS Online Learning Webpage where families can go to quickly access a variety of resources including Google Classroom links to important contact information.

The technology department has offered a great deal of support to staff and families regarding connectivity issues. We thank them for all their hard work to help kids be ready to learn remotely.

Parents and staff will continue to receive communication via Constant Contact which focuses on up-to-date academic related information while providing ways for parents to stay informed of district matters such as athletics. Our health office and guidance department continue to supply the community with updated information weekly via our Bridge. Some parents have commented on how much they appreciate the health/emotional wellness resources they have received.

### **Bakie School**

Bakie School has transitioned to remote learning quite well, given the short time we had to prepare. The whole staff is to be commended for their efforts to make daily instruction accessible to students. Families with Pre-K-Grade 2 students are accessing content mostly using the SeeSaw platform, while Grade 3-5 students are using Google Classroom. To try and make things easier for families, we created the [Bakie Remote Learning Hub](#) website for use during this time. On average 96% of our students are engaging daily with classroom teachers and doing their best to complete the work that has been assigned. The Technology Department has been extremely supportive helping families troubleshoot issues with devices or connectivity at home. Our teaching teams have been delivering 5 days of instruction with live teacher support/interaction between 10AM-2PM Monday-Friday. Moving forward, that will be scaled back to live instruction 4 days (Monday, Tuesday, Thursday, & Friday) to allow students and staff independent and flexible work time on Wednesdays. We have intentionally scheduled daily communication with families at 8:40AM in an effort to keep the rhythm of the school routine going. Several families have commented about how much they appreciate this regular contact from school. As we proceed, we will continue to track student engagement and follow up with specific families as needs arise.

### **Memorial School**

Memorial School is happy to share that over the past three weeks we have:

- Provided over 100 chromebooks to community families to support remote learning.

- Developed online learning platforms for all levels and specialties that include:
  - Pre-K thru 2 are using SeeSaw
  - Grades 3 thru 5 are using Google Classroom
  - Provided families with additional information on the [Memorial School Online Learning](#) page
  - Memorial School has 99% of students and families communicating with teachers and engaging in online learning activities.
  - Staff have collectively embraced this challenge through a truly collaborative lens that speaks to the national recognition it has received as a PLC Spotlight school.
  - Memorial School has been cleaned and sanitized over the past two weeks thanks to the many efforts of our incredible custodial staff. Thank you!

In addition to these accomplishments, I would also like to express my appreciation to the Newton community. Our students and families have been incredibly supportive and resourceful as we have all made this transition. In closing, the most common refrain I hear from teachers, students, and parents is how much we all miss each other. This speaks volumes to the closeness of our community and the importance of the relationships that have been formed throughout the year. Stay well.

### **Curriculum and Assessment**

Our transition to remote learning has been a learning process for everyone involved. Teachers, students and parents are all participating to varying degrees in this new format. The initial period had an orientation feel to it, and now that we know that schools will be in remote learning format until at least May 4, we are moving into a more solid instructional delivery model that will support continuity of learning for our students. Teachers have been working non-stop to ensure that students are able to participate, and have been troubleshooting and answering questions to keep the learning at the focus.

We recognize that this learning environment is new to everyone, and the work is substantially different from that of a traditional classroom. Teachers at all grade levels are working to identify key concepts, knowledge and skills in their respective content areas around which to plan and focus instruction for students between now and May 4. We have also established an instructional

schedule that includes comprehensive remote instruction Monday, Tuesday, Thursday and Friday, where teachers and students are interacting regularly on a schedule, and designating Wednesday as an independent work day for students. The Wednesday schedule is for teachers to check in with students while also having time to meet with their PLCs to continue to plan instruction for upcoming days. This is congruent with the recommendation from the NHSAA, mirrors what other districts in the region are moving toward, and will support our staff during this very heavy lift to keep everything moving.

It is important to note that the statewide assessments, NH SAS, PACE and SAT, have been cancelled for New Hampshire.

### **Special Education**

The special education teams are deliberately and systematically moving forward, following the district's phases of remote learning implementation. Because special education, by definition, is designed to "provide access to the general curriculum", special education teachers are working collaboratively with classroom teachers as all students transition to remote learning. Step 1 for special education staff was to understand what is expected of students participating in general education remote learning. In many instances, special education staff members are co-teaching within that remote learning environment. As needed, the team identifies accommodations that simply adapt the remote learning activities to meet individual learners' abilities. As needed, the team modifies the assignment to allow students to meet the objectives of that lesson. At times, no changes are needed as the student is successful and needs little to no assistance.

Special education teams continue to meet with families in virtual meetings to discuss students' educational needs and complete the necessary special education documents. As of this writing, the federal and state guidelines remain in place requiring special education teams to meet timelines and deadlines as outlined in IDEA and the NH Standards governing special education. Throughout this transition to remote learning, special education case managers and service providers remain in close contact with parents. These roles and responsibilities are outlined in the new April 1 document, "Special Education Delivery Model (During Remote Instruction)". The good news is that by staff member reports, parents appreciate the regular communication while working closely with the members of their child's special education team.

## **Sports**

The New Hampshire Interscholastic Athletic Association (governing body for high school sports) and The Tri-County League (governing body for middle school sports) has announced that the first date to practice/tryout will be May 4<sup>th</sup>. The first date to play will be May 13<sup>th</sup>. Games or contests lost in April will not be made up. Please be aware this could change, as this is a fluid state of affairs. Also the school district may have their own restrictions based on the local circumstances. The website will be kept updated as this situation unfolds. We are requesting at this time that if your son or daughter is thinking about participating in a spring sport, that you go on the district website and click on the athletics tab and fill out the paperwork. This is in hopes that when and if we get up and running we have all the necessary paperwork ready to go. Please stay safe and active through this time. Remember all outside school facilities are closed. I can be contacted at [vparadyguay@sau17.net](mailto:vparadyguay@sau17.net) with any question.

## **Finance**

We have isolated our financial operations from all other operations, where we will continue to process payroll and accounts payable normally. We have spoken to both Towns and Fremont School District about their cash flow needs, which appears we will be receiving funds from each source on a normal basis.

## **Facilities**

The process of disinfection and sanitization continues in the district's facilities. The facilities department staff are working very hard to ensure that all buildings and spaces receive a high level of cleaning to create a safe environment for the anticipated return of students and staff. Mr. Ambrose thanked Mr. Angell, Mr. Reilly and the entire Facilities crew for the phenomenal job they are doing. One thing that many people don't realize is that should this pandemic rise in numbers and need, our high school would be an overflow location for the hospital so they focused hard on getting that ready first, so that our first responders can utilize the facility should the need arise and I'm very grateful for their hard work.

## **Technology**

Devices(laptops and chromebooks) are holding up as expected. The bulk of issues appear to be connectivity with internet service providers and cloud based

applications. Most being overloaded from use as would be expected. But as a whole, technology is functioning well.

### **Human Resource Department**

The human resource department is in full-force. Contracts for the professional staff are being generated and will be mailed within the week. Open enrollment is coming up fast and I am in the process of creating the open enrollment packet. Although most professional development conferences and workshops have been cancelled, I am still processing professional development requests and reimbursements. I am working with our insurance company regarding unemployment applications (substitute teachers). I am still keeping current with employment verifications, New Hampshire retirement, new retirees, SchoolCare questions, and Department of Education reports. Shortly, new position openings will be posted and we will start the process of interviewing and hiring new personnel.

Mr. Baker thanked Superintendent Ambrose for the report saying, it certainly gives us an idea and anybody listening at home of the amazing job you guys are doing and I've seen on social media the reactions from the parents and other people weighing in saying how pleased they are with the way things have been going, so thanks Tom and Matt and the whole administration team and the teachers and the support staff.

Mr. Fitzpatrick commented saying, to put this in perspective for people at home, we've been nationally recognized as Tom mentioned and two states were highlighted as excellent in leading the charge and New Hampshire was one of them. In leading that charge I would believe that Sanborn is at the front end of New Hampshire. So, not only did this get pulled off in record time in with great accolades from the community, one thing that we tend to forget, as we sit at home and our kids are doing this remote learning, is that teachers are not only teaching our kids remote learning but a lot of these teachers have kids at home and their kids are going through remote learning from other schools and they have to manage them at the same exact time. So, as difficult as it might be for a parent trying to work through remote learning, think of how you do that well at the same time you're trying to go through remote learning; you're responsible for the remote learning for other people's kids. So, they've done that and then the other layer I'll add onto that is they've done this in the midst of a reorganization where they're not even sure where they're landing and have done so by keeping their nose to the grindstone and just driving this and I'm

very appreciative of those efforts. So, I just wanted to highlight that because often we don't think about the fact that a lot of these teachers are also dealing with their children being at home- learning. Most of the people doing the home learning in doing the teaching of the home learning are not going through a reorganization at the same time so hats off to them.

Dr. Brown commented saying, I just want to thank our teachers in particular. I know it's a huge heavy lift to transition from a classroom setting to online, having done that, so I really appreciate what they're doing and I'm sure they're not getting anything else done at this point, even laundry, so I truly really appreciate their work.

## 5. NEW BUSINESS

Mr. Baker welcomed new Board Member, Dawn Dutton, saying, I heard your candidate statement at Kingston Candidate's Night and I thought what you said was very well done and you come highly recommended from a former board member, Ms. Alessio, so welcome to the Sanborn Regional School Board.

Ms. Dutton responded she is super excited to be here and hopes she can live up to what Ms. Alessio said about her.

5.1 Temporary Suspension of Public Comment per Policy BEDH- Chair Baker said, because of the situation we are in, it affects public comment and he has asked Ms. Mahoney to make a Motion.

**Ms. Mahoney moved that we temporarily suspend policy BEDH with respect to public comment for the duration of the public emergency that's been declared while we are having to meet virtually, seconded by Mr. Baker.**

Mr. Baker commented that the reason for that is basically technical; to try and field questions when we are meeting virtually would require another phone line and would be too cumbersome to handle. He added, we are trying to get a lot of business done and this is a new thing for us. Hopefully, we won't be meeting like this for too much longer. At the point we meet again, we will certainly reinstitute public comment. He recommended that people email them with comments for possible placement on the agenda.

Superintendent Ambrose clarified that the public should email him their comments and he would work with Chair Baker to discuss the agenda items in preparation for the board meetings.

Dr. Brown asked the IT Coordinator, Gordon Parks, to confirm that the public is able to access the meeting tonight. Mr. Parks confirmed that there are currently 5 callers and 25 live viewers.

Ms. Mahoney commented saying, I want to emphasize this is really procedural. There's no intent to restrict the public from being able to address us or make comments to us and I do encourage people to email any or all of your elected officials. We can all be reached with our first initial and last name at SAU 17.net for any comments that you do have regarding agenda items. Again, the suspension of the policy is a procedural, technical piece of business we need to do. We still want to hear from the public.

Mr. Fitpatrick commented, saying I have a bit of concern suspending public comment and I understand the technical reasons why. It would be good for the Board that people who email directly or through Tom and he distributes it to the Board, it would be good for us to at least acknowledge receipt of reading it to the person so that they know, just like they were in real life, that they might not like what I said, but I know they heard me because we're sitting here and I talked. So, if they send an email in, acknowledging receipt makes this closer to the intent of public comment by knowing they've been heard.

Mr. Baker commented saying, the only caveat I would put on that is if we got an avalanche of emails, we can't spend the entire meeting on it.

Mr. Fitpatrick responded that it would be acknowledged that it was received in an email.

Superintendent Ambrose clarified saying, Typically what would happen is someone would forward a public comment item to me and then I would forward it to the board and BCC the board and say to the person, I've BCC the board so that they got your email thank you very much. They have all received it that way the person doesn't get eight different emails from 8 different people and it just makes it transparent. This prevents a virtual meeting as they can't reply all and it goes out to everyone in a way to read it and see it.

Dr. Brown commented saying, we have 2 policies about public comment; BEA and BEDH. Whenever public comment is referenced, it uses the word "will", not "may" so we have public comment as part of our meeting. It is not an option. 'Will' means shall. As I understand it, the Governor's Emergency Order #12 is

what is allowing us to have a virtual meeting and modify our procedures, so that's one point. Another one is since it is under an emergency order, are all of these meetings considered emergency meetings?

Chair Baker responded, It's not just under an emergency meeting that we can suspend it. There's no requirement under the RSA that we have public comment. We're suspending it because it's just too cumbersome logistically to be able to do it in these circumstances.

Ms. Dutton asked, If we have a bunch of emails that come in that have the same talking points, will that be brought in under communication at the beginning of our meetings? I know we might have a bunch of emails that are talking about lots of different things, but if there are quite a few that are talking about the same thing, the same concern, could that be brought up a meeting and at least talked about so the public knows that we do hear them?

Superintendent Ambrose responded, yes, would with the Chair and so that in the Superintendent's report. This is a good point and I want to make sure that everyone understands that what's being proposed here as Ms, Mahoney said is a temporary suspension during the COVID-19 crisis. We are not saying we are never going to have public comment. Honestly, right now I am a little disappointed because I've been getting so many positive emails from parents and families about the food that they've received and the care their teachers have given their children and families and there are a lot of times where public comment is really positive. I know that as a Board and for upper Administration, we often get the complaints because that's just the nature of the job, but I just want everyone to hear that the goal is to maintain transparency as much as possible and if there are issues that need to be addressed, a common theme that's a concern in emails or an accolade, then the Chairman and I, we discuss that and weave that into the Superintendent's Report during we can do that during this time. None of these are rules, just good practice. Again, it is not a legal requirement for a school board to have public comment. We have public comment because we choose to in our policies and we're just suspending that policy temporarily but I don't think any of us like it.

Chair Baker added, if you do reply personally to someone, don't "reply all" and make it understood that you are not replying for the School Board, but you are replying personally.

**Roll Call Vote: All in Favor**

5.2 Graduation Date for June, 2020- Superintendent Ambrose reported that the

next step that we are shooting for (and kind of praying for) is that we are going to have Graduation in June. We would like to set a date for it now, but I just want to make sure that everyone understands that I don't really know what's going to happen. You will see in an upcoming item, when we talk about April vacation and the end of the school year, the two are linked. At this point, if we could set the graduation date for the 12th and then if we have to make a change, we can do that in a couple of weeks at another meeting. I don't want to assume anything either way but want to see what the Governor does and what the virus does. I have to operate like we are going back to school on May 4th but it all depends on when the virus peaks. If the Board could approve the June 12th date that would be great and then we can move the ceremony component of that later so can we get a Motion to that effect?

**Chair Baker asked for a Motion to set the Sanborn Regional High School Graduation date for June 12, 2020. The Motion was moved by Dr. Brown and seconded by Ms. Mahoney.**

No discussion

**Roll Call Vote: All in Favor**

Mr. Ambrose asked to amend the Motion because the Graduation date would actually be June 5, 2020 (not June 12th, which is actually the last day of school).

**Chair Baker made a Motion to amend the previous Motion to say that the Sanborn Regional High School Graduation date will be set for June 5, 2020. Motion seconded by Dr. Brown.**

No further discussion.

**Roll Call Vote: All in Favor with Amendment.**

5.3 MS-22 for Board Approval- Business Administrator, Matt Angell, reported, Normally, I would bring a document called the MS-22 which summarizes all the District Meeting warrant articles that were approved by the voters, and have the School Board sign off on it and upload it to the Department of Revenue Administration (DRA). Since the meeting is being done virtually, we need to schedule a time for Board members to come into the office (one at a time) to sign. Mr. Angell will email a schedule to do that possibly on Friday.

5.4 Withdrawals for Board Approval

#### 5.4.1 Expendable Trust Fund for Special Education Tuition

Mr. Angell reported saying, Special Education had made a request to withdraw \$45,000 to pay for tuition. I don't have the exact specifics only because I should not know (per confidentiality) which students and where they're going but essentially, the way I understand this, is that two students have moved into district and have caused a financial burden, so to speak, and we're requesting to withdraw \$45,000 dollars from the Special Education Expendable Trust Fund. The most recent statement that I have for that particular fund for February 29, 2020 is \$240,296.38.

**Dr. Brown made a Motion to approve the withdrawal of up to \$45,000 from the Expendable Trust Fund for Special Education Tuition, seconded by Mr. Baker.**

Chair Baker asked to have a discussion regarding Reserve Funds because our goal right now is to build these funds up as I understand it. I know the money's there for this \$45,000, but I just want to ask the Board to think about whether we want to tap the Reserve Fund at this time or if we want to keep both building them up and take this money from unexpended monies.

Superintendent Ambrose asked Mr. Angell if the Reserve Funds get replenished at the end of each year.

Mr. Angell responded that there would be a warrant article to add money back in.

Mr. Ambrose said, so then Mr. Baker's point is valid that it would make more sense to use the unexpended fund if it doesn't tap the reserve if it has to be voted on again.

Discussion ensued.

Superintendent Ambrose suggested we bring this back at the next meeting after more consultation regarding the details on the accounts.

Chair Baker acknowledged the wide range of opinions and agreed that we should address it in 2 weeks.

**Dr. Brown withdrew her previous Motion to approve the withdrawal of funds.**

#### 5.5 Approval of School District Medical Supplies- Mr. Angell reported, we have had

several requests to donate our medical supplies to several local hospitals. Before that request, I had been trying to coordinate our medical supplies with the local ambulance and fire departments. Since then, I am foreseeing some constraints on the use of masks and gloves by people working in the food service, and those delivering food. So I'm looking to the Board to see what their opinion is regarding the medical supplies that we have on hand; do we continue supporting the local ambulance crew or helping out the local hospitals or keeping the supplies ourselves.

Chair Baker asked Mr. Angell to explain the extent of medical supplies that we have and what we have done historically.

Mr. Angell responded, historically, we have enough supplies on hand for slips and falls in the school during a normal day. However, if there is an outbreak of say the flu, we can have enough masks to give a bunch of kids. We have already given away 100 masks to a local fire department and we have up to 150 masks and 4 cases of medical grade gloves from the science classrooms.

Mr. Baker asked, how do we acquire these supplies?

Mr. Angell responded, we acquire these supplies through the normal supply line item for the nursing staff and then for the science classrooms, through their normal supply line item. We go through the supplies during a normal class; 20 students would use 40 gloves.

Mr. Baker asked, when we give these away, do we get them back at some point?

Mr. Angell responded, no we do not. We would have to purchase them on the open market again. Also, the supplies we gave away locally, we billed them for.

Superintendent Ambrose said we could bill that through FEMA as well.

Mr. Baker asked, why are they coming to us instead of to FEMA themselves?

Mr. Angell responded, because of the difficulty of getting supplies. Also, we have on order 2,000 masks and we were told it would take 3 weeks to receive them.

Mr. Fitzpatrick asked if we would need to use the high School as an overflow location, would the emergency crews coming in be bringing their own supplies?

Superintendent Ambrose responded, in a perfect world, yes but in the world we are living in today, I don't know, which is why I asked Matt to bring this to the Board. With this crisis, local hospitals are asking for supplies but because it is your tax dollars, we wanted to have a conversation. Through FEMA, we will probably be reimbursed for supplies we give away. The question is how much do we parse out at this point versus holding on to some things? Should the high school need to be an overflow location, we would want to have supplies available.

Mr. Fitzpatrick commented, saying these are not big ticket items, so I am not concerned about the money but rather, how do we support the people on the front line right now that need it but also not harm ourselves, if it is needed even more for what our role is to support an overflow and what's the proper balance? I am inclined to say, yeah, some of it but I can't see sending all of it because of the risk that this is coming back our way.

Ms. Dutton asked for clarification, saying did you also say these supplies are being used by our food services people who are doing lunch deliveries?

Mr. Angell responded, yes, that is correct.

Ms. Dutton asked, what is that doing to them if we donate all of that?

Angell responded, I would prefer to retain enough supplies for the custodial staff and food services for the remainder of the school year. We could donate a portion to our local ambulance crew and then the remainder to the local hospitals.

Chair Baker asked, do you have some numbers in mind, Matt?

Mr. Angell responded, I would like to hang onto the 150 masks that we have because we can go through those quickly. We have 4 cases of medical grade gloves and I would like to hang onto 20% of them.

Mr. Broderick commented, I think holding 20% is too low of a number. We could end up receiving people at the high school and our custodial staff could be charged with handling sanitation and we will go through those very fast. We should keep 80% and give them 20% We want to help people but not make ourselves short in the process.

Mr. Angell added, keeping with that logic, we could consider supporting just the fire and police departments for Newton and Kingston.

Superintendent Ambrose said, would the Board be willing to authorize me (and Matt) to monitor the situation in conjunction with our First Responders locally and give out the resources as we see fit based on local needs?

Chair Baker asked the Board if anyone disagreed with this request and none were opposed, so Superintendent Ambrose will monitor and report back on medical supplies.

- 5.6 Remote Learning Extension- Mr. Ambrose explained that he will link these next 2 items together in his discussion, saying a couple of things to figure out; are we going to continue remote instruction through April vacation with an understanding that if we are on remote instruction until the end of the year, it would make more sense to end the school year a bit earlier so the kids can get outside after being inside for so long on their computers. We could end the

school year on May 29th, but the wrinkle with that is that the Union wants to vote on April break. We did a staff survey and 70% want to teach at least 3 days during April break. So, what I need from the Board is authorization to move forward with negotiating with the Union around April break and an authorization to make a decision about April break with an awareness that the school year may end earlier.

The second piece is the reorganization. If we work a few days during April break and we close school at the end of May, even if we're still in the heightened state of COVID-19, teachers can come in in small groups and work independently to pack for the move because we're still planning to have them move. Matt is moving forward with the bathroom. He's hoping to have a contractor lined up by April 15th and Monday, they moved the computer labs at the high school to a new location so that as soon as the contractor is ready, they can start building the bathrooms. We're not slowing down at all except that we have to solve the part of the teachers packing. So this is the proposal that's on the table; that we have three days of school over April break, that we have two long weekends, we'll have Monday off and Friday off. Teachers would teach Tuesday, Wednesday and Thursday and the school year would conclude, regardless of whether or not we're still in remote learning, on May 29th so that we can prepare and handle the move.

Dr. Haynes added, the other upside is, if we were to work a little bit through some of April break and be done somewhere at the end of May, we would not only have teachers moving in, but we could have them together (either virtually or not) to start planning what they're going to do next year, knowing that this part of the year was perhaps not as much of a robust experience as they would have liked.

**Chair Baker asked for a Motion to authorize the Superintendent to negotiate with the Union on April break and to further authorize the Superintendent to make a decision on April break, moved by Dr. Brown and seconded by Mr. Baker.**

Ms. Dutton asked, continuing the education through April break for those three days, will this still allow us to provide students with meals?

Superintendent Ambrose responded, yes, that's a key point. We will be able to continue to feed students meals and I did have a conversation with Commissioner Edleblut this afternoon and he's actually working on getting a waiver so that we can provide food even during April break anyway.

Mr. Fitzpatrick commented, my opinion would be to defer to the administration. It is a very fluid situation and by and large, vacations are wrecked for what

people would have been planning in that April timeframe anyways. Having no instruction whatsoever and breaking these kids out of this routine of remote learning and then saying, OK now you are back into it, is a lot more difficult than continuing through. As Tom mentioned, by the time you get to the end of the year, people are going to be bursting at the seams , so this makes a lot of sense.

**Roll Call Vote- All in Favor**

5.7 Discussion of April Vacation and End of School Year- covered in Item 5.6.

6. **OLD BUSINESS-** None

7. **OTHER BUSINESS**

7.1 **Subcommittee Assignments-** Mr. Baker asked that Board members send him their preferences (in order of 1,2, 3) for which subcommittees they would be interested in joining. He asked Ms. Dutton to send him a brief description of what her related experience is.

7.2 **Next Meeting/ Agenda-** Discussion of when to have the next meeting ensued. The Chair asked the Board to give it some thought and get back to him.

7.3 Announcements-none

8. **NON-PUBLIC SESSION-**RSA 91-A: 3 II-A Motion was made by Mr. Heath to enter into Non-Public session per **RSA 91-A: 3 II** , seconded by Ms . Mahoney.

**Roll Call Vote: All in Favor.**

9. **ADJOURNMENT-** Meeting adjourned at 5:41 PM

Minutes Respectively Submitted by:

Phyllis Kennedy  
School Board Secretary

*Minutes of the School Board meetings are unofficial until approved at a subsequent meeting of the School Board.*

**Non-Public Minutes Continued on Next Page**

Sanborn Regional School Board Public Session

Via Zoom Connection

Continuing Public Minutes

Wednesday, April 1, 2020

**Motion made by Mr. Heath to exit the Non-Public session at 5:55 PM, and to seal the Non-Public Minutes in Perpetuity, seconded by Ms. Dutton.**

**Roll Call Vote: All in Favor**

Meeting Adjourned at 5:55 PM